

**BURSARY COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF  
LONDON FREEMEN'S SCHOOL  
Wednesday, 6 June 2018**

Minutes of the meeting of the Bursary Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashtead Park, Surrey, KT21 1ET on Wednesday, 6 June 2018 at 10.00 am

**Present**

**Members:**

Deputy Roger Chadwick (Chairman)  
Deputy Philip Woodhouse (Deputy Chairman)  
Nicholas Goddard  
Andrew McMillan  
Councillor Chris Townsend

**Officers:**

Roland Martin	- Headmaster
Sue Williams	- Bursar
Alistair MacLellan	- Town Clerk's Department

1. **APOLOGIES**

Apologies were received from Stuart Fraser and Gillian Yarrow.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

**RESOLVED**, that the public minutes and non-public summary of the meeting held on 27 November 2017 were approved as a correct record.

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

6. **EXCLUSION OF THE PUBLIC**

**RESOLVED**, that under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

7. **NON-PUBLIC MINUTES**  
**RESOLVED**, that the non-public minutes of the meeting held on 27 November 2017 be approved as a correct record.
8. **OUTSTANDING ACTIONS**  
Governors considered a report of the Town Clerk regarding outstanding actions.
9. **HARDSHIP BURSARY APPLICATIONS AND CASH FLOW FORECAST**  
Governors considered a joint report of the Chamberlain and the Headmaster regarding Hardship Bursary Applications and Cash Flow Forecast.
  - 9.1 **Appendix 1**  
Governors considered an appendix detailing a three-year forecast of funds.
  - 9.2 **Appendix 2**  
Governors considered an appendix detailing a bursary review.
  - 9.3 **Appendix 3**  
Governors considered an appendix detailing a bursary review.
  - 9.4 **Appendix 4**  
Governors considered an appendix detailing a bursary review.
  - 9.5 **Appendix 5**  
Governors considered an appendix detailing a bursary application.
10. **BURSARY AWARDS - ALL OTHER FUNDS - 2018-19**  
Governors considered a report of the Headmaster regarding Bursary Awards – All Other Funds – 2018/19.
11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were no questions.
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was no other business.

**The meeting ended at 10.55 am**

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Chairman

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